



INFO CENTER

Purpose

To fulfill the vision of the senior pastor by having a consistent place for people to find out what's happening at WVFC and how to get involved. Connect guests and new believers with our savior and our church body.

Job Description

- To provide information to our guests as to what's going on
- To provide a place for guest services/first impressions to check in
- To provide various items and general help to those who ask

Expectations

- **Personal**
 - Consistent devotional time with the Lord in Bible reading and prayer
 - Consistent church attendance even when not serving
 - Dress Appropriately in a manner that brings honor to God
 - Tithe
 - Positive attitude
 - Signed leadership honor code through Growth Track 401
- **Positional**
 - Sunday
 - Arrive 30 minutes before scheduled service
 - Must be at info center ready to go at 20 minutes prior to service
 - Set up iPad or other information specific devices
- **Monthly**
 - Block out dates on Planning Center prior to the next month for scheduling
 - Inform team leader/ministry leader if you are unable to make your scheduled time and try to find a replacement

What to do next

- Fill out Ministry Application and return to contact person
- Leader: Loretta Franz 509-307-7658
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