



COMMUNION SET UP

Purpose

To fulfill the vision of the senior pastor by having communion set up and ready to be served, and by providing a clean and orderly set up and storage of the communion supplies.

Job Description

- Clean the communion plates and dishes prior to filling
- Set up juice and wafers on trays before each service
- Purchase juice and notify leader of needed supplies as necessary

Expectations

- **Personal**
 - Consistent devotional time with the Lord in Bible reading and prayer
 - Consistent church attendance even when not serving
 - Dress Appropriately in a manner that brings honor to God
 - Tithe
 - Positive attitude
 - Signed leadership honor code through Growth Track 401
- **Positional**
 - Arrive 30 minutes before scheduled to perform duties
 - Inform Pastor Andrew if you are unable to make your scheduled time and try to find a replacement
- **Monthly**
 - Block out dates on Planning Center prior to the next month for scheduling
 - Inform Lead Greeters if you are unable to make your scheduled time and try to find a replacement

What to do next

- Fill out Ministry Application and return to contact person

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